



VOLUNTEER POSITION DESCRIPTION

Position Title: Mobile Dental Clinic Volunteer Dental Assistant

Department: US Programs Care & Connect

Reports To: Medical Teams Care & Connect Staff as appropriate

Time Commitment: 5–7-hour clinic shifts (preferably a minimum of 4x per year)

Position Summary:

- Fulfill the role of a Dental Assistant on a volunteer basis on board a Medical Teams International Mobile Health Clinic
- Provide excellent free dental care to low income and underserved individuals lacking dental insurance, means to pay for care themselves or reasonable access to needed dental care
- Be compassionate, understanding, and respectful to members of our target population

Essential Duties and Responsibilities:

- Prepares patient, sets up instrument tray, materials and assists chairside during dental procedures.
- Take diagnostic x-rays
- Applies protective coating of fluoride to teeth
- Provides postoperative instructions prescribed by dentist after any extractions or other dental procedures
- Instruct patients in oral hygiene and plaque control

Other Duties:

- Will be expected to work with dentists and staff that may be unfamiliar to them
- Must be able to volunteer during hours that meet the needs of the program
- Must be willing to see most patients on a one-time “chief complaint” need basis as opposed to treatment planning/comprehensive care
- May occasionally participate in sealant, oral surgery, or other specialty clinics according to expertise and preference
- Protect patient health information in compliance with HIPAA laws

Desired Minimum Qualifications:

- Current Dental Assistant Certification in good standing for the state of practice.
- Active x-ray certification

Tools and Equipment Used:

- Mobile Health Vans are fully equipped and stocked with current dental equipment, supplies, instruments, and limited medical supplies
- Open Dental and Dentrix software
- Phosphor plate x-rays with Apixia scanner

Physical Demands:

- Typical of practice in a dental office in a somewhat limited, but adequate workspace
- Prolonged sitting, standing.
- Must be able to communicate with patients/staff/volunteers effectively.
- Manual dexterity is required to carry out treatment.
- May be exposed to bloodborne pathogens, chemical/respiratory hazards, PPE is required.